

ITEM 8**Paper No. WRWA 20-13****WESTERN RIVERSIDE WASTE AUTHORITY**

| | |
|---------------------------|--|
| MEETING | 30 th June 2020 |
| REPORT AUTHOR/DATE | Clerk (Contact Mark Broxup - Tel. 020 8871 2788) 22 nd June 2020 |
| SUBJECT | A Report confirming, for 2020/21, the appointment of members, to establish the audit and appointment sub-committees (if required), including alternate members, and the appointment of Authority representatives for each Constituent Council. |
| CONTENTS | Page 1 Executive Summary Page 1 Audit Sub-Committee Page 1 Appointments Sub-Committee Page 2 Authority Representatives Page 3 Recommendations |
| STATUS | Open |
| BACKGROUND PAPERS | None |

This page is left blank intentionally

EXECUTIVE SUMMARY

1. This report confirms the membership of the Authority for the year 2020/21, establishes audit and appointments committee (should they be required), including alternate members, and appoints an Authority Representative for each Constituent Council.

MEMBERSHIP OF THE AUTHORITY

2. Each of the Constituent Councils has confirmed that their appointments to the Authority are as follows:

Hammersmith & Fulham Council

Councillor W. Harcourt and Councillor D. Morton

Royal Borough Kensington and Chelsea Council

Councillor J. Husband (Chairman 2019/20) and Councillor M. Palmer

Lambeth Council

Councillor C. Holland and Councillor J. Meldrum

Wandsworth Council

Councillor Mrs. S. Sutters (Deputy Chairman 2019/20) and Councillor G. Senior

AUDIT SUB-COMMITTEE

3. The Authority is recommended to establish an Audit Sub-Committee, which will only be required if it is not practicable for the matters falling into its term of reference to be able to be reported to an ordinary meeting of the Authority; the terms of reference will be to approve the audited 2019/2020 Statement of Accounts and to receive the report of the external auditors. The Standing Orders will be as for the Audit Sub-Committee in 2019 (Paper No. WRWA 878). The Authority would expect to be asked to nominate, from its membership, one Member from each of the Constituent Councils to form an audit sub-committee for 2020/21, should one be

required. However, as the audit programme has been delayed, membership, if required, can be confirmed at the Authority's 29th September 2020 meeting.

APPOINTMENTS SUB-COMMITTEE

4. The Authority is recommended to establish an Appointments Sub-Committee. The Authority agreed to consult the Constituent Councils in spring/summer 2020 on their willingness to supply the Authority with senior officers and/or to provide it with financial and administrative functions (see Paper No. WRWA 20-11 elsewhere on this agenda). The results of that consultation process are then to inform a paper to the Authority in the autumn of 2020, to include possible terms of reference for the appointments sub-committee. As part of that future paper the Authority will be asked to nominate, from its membership, one member from each of the Constituent Councils, to form the Appointments Sub-Committee for 2020/21, should one be required.

APPOINTMENT OF AUTHORITY REPRESENTATIVES

5. Section 41 of the Local Government Act 1985 requires the Authority to put in place arrangements:

“for enabling questions on the discharge of the functions of a joint authority to be put in the course of the proceedings of any constituent council by members of that council for answer by a member of it who is also a member of the authority and is nominated by the authority for that purpose.”

6. The Authority is asked to nominate, from its membership, one Member from each of the Constituent Councils to answer questions on behalf of the Authority, put by other Members of his/her Constituent Council in the course of council proceedings, pertaining to the discharge of the Authority's functions for the year 2020/21.

ALTERNATE ARRANGEMENTS

7. Other than with a few exceptions, a month must elapse between the termination and appointment of a new Authority member by a Constituent Council. There is no mechanism that permits a Constituent Council to appoint deputy or substitute Authority members.

8. Sub-Committees consist of one appointed Authority member from each of the Constituent Councils but, if an Authority member nominated to a committee is unable to attend, it is recommended that the other Authority member for that Constituent Council may act as an alternate.
9. If the Chairman and/or Deputy Chairman is appointed to a sub-committee they perform their respective roles on the sub-committee and standing orders relating to the conduct of meetings and voting which apply to Authority meetings also apply to sub-committees.

RECOMMENDATIONS

10. It is recommended that the Authority:
 - a) appoint members to be Authority representatives to answer questions on behalf of the Authority put by other Members of his/her Constituent Council in the course of council proceedings;
 - b) establish Audit and Appointments Sub-Committees, including alternate Members, and approve the procedural arrangements as set out in this report, and
 - c) otherwise receive this report as information.

M. Walker
CLERK

Western Riverside Administration Office
Smugglers Way
Wandsworth
SW18 1JS

22nd June 2020