

**MINUTES (OPEN) OF THE MEETING OF THE WESTERN RIVERSIDE
WASTE AUTHORITY (WRWA)**

**HELD AT THE 3 SHORTLANDS, HAMMERSMITH, W6 8DA (2ND FLOOR,
MEETING ROOM 2) ON WEDNESDAY 21 SEPTEMBER 2022 AT 7.00
PM**

NOTE: These minutes are to be read in conjunction with the agenda papers relating to the meeting on Wednesday 21 September 2022.

PRESENT: **Hammersmith and Fulham Council**
Councillor Wesley Harcourt (Chair)
Councillor Sharon Holder

Lambeth Council
Councillor Rezina Chowdhury
Councillor Jackie Meldrum

Wandsworth Council
Councillor Judi Gasser

APOLOGIES: **Kensington and Chelsea Council**
Councillor Will Pascall
Councillor Johnny Thalassites

Wandsworth Council
Councillor Leonie Cooper

IN ATTENDANCE Bayo Dosunmu – Clerk
Chris Buss – Treasurer
Mark Broxup – General Manager
Rachel Espinosa – Deputy General Manager
Katherine Burston – Deputy Treasurer
Wayne Chandai – Deputy Clerk

1. DECLARATIONS OF INTEREST

There were none.

2. MINUTES OF PREVIOUS MEETINGS

RESOLVED:

That the open and restricted minutes of the last meetings held on 23 June and 28 July 2022 be agreed as correct record of proceedings and that the open versions be approved as a public summary, subject to the below amendment.

Minutes 28 July – amend Cllr Chowdhury’s attendance to “apologies”.

3. FORWARD PLAN (PAPER NO. WRWA 22-19)

Members asked if more detail could be added on the forward plan, so they could think about any information they need ahead of when the item was to be considered.

RESOLVED:

To receive this report as information.

4. ANNUAL GOVERNANCE STATEMENT (PAPER NO. WRWA 22-20)

RESOLVED:

To approve the Annual Governance Statement for 2021/22 for signature and publication with the Authority’s accounts for 2021/22.

5. FUTURE GOVERNANCE (PAPER NO. WRWA 22-21)

The report was briefly introduced and Members made the following points and observations:

- Membership of the working group would consist of four members, one from each authority.
- They noted that the Head of Paid Service was responsible for staffing and structures and this would not form part of the governance review.
- It was suggested that the idea of Technical officers to be present at the WRWA meetings so they can assist members be considered.
- Cllr Holder was confirmed as a member of the working group, with Cllr Chowdhury Chairing.
- Cllr Chowdhury advised she would contact Members from Royal Borough of Kensington and Chelsea and Wandsworth to confirm their representatives on the Working Group.

RESOLVED:

- 1) That the Terms of Reference be approved.
- 2) That the Membership of the working group would consist of four members, one from each authority, with Cllr Chowdhury chairing.

6. GENERAL MANAGER'S REPORT (PAPER NO. WRWA 22-22)

Mark Broxup, General Manager introduced the report.

Members advised that:

- The equalities information contained within the report needed to be accompanied by an action.
- Issue of Nitrous Oxide cannisters was raised nationally by the General Manager, as it was an ongoing problem that was difficult to address.

RESOLVED:

To receive this report as information.

7. REVIEW OF THE POTENTIAL FOR DELIVERING A JOINT COMMUNICATIONS CAMPAIGN WITH THE CONSTITUENT COUNCILS (PAPER NO. WRWA 22-23)

Rachel Espinosa, Deputy General Manager introduced the report.

Members advised the following:

- Officers should explore attracting representative ambassadors from the community as they would be able to spread the message more effectively.
- Social Media being used to educate and promote waste and recycling strategies should be taking place at a London level.

RESOLVED:

To instruct officers to continue liaison on the potential for joint communications with constituent council Technical and Communications Officers and report back to the November 2022 meeting of the Authority.

8. CHARGING ARRANGEMENTS BETWEEN THE AUTHORITY AND THE CONSTITUENT COUNCILS (PAPER NO. WRWA 22-24)

Chris Buss, Treasurer presented the report and gave a short update to Members.

RESOLVED:

- 1) To authorise officers to enter discussions with the Constituent Councils about reviewing the existing charging agreement as set out in this report and to report back to the Authority by January 2023; and
- 2) To otherwise receive the report as information

9. APPOINTMENT OF FINANCIAL ADVISOR (PAPER NO. WRWA 22-25)

RESOLVED:

To receive the report as information.

10. WASTE STRATEGY AND CONNECTED ISSUES - SCOPING REPORT (PAPER NO. WRWA 22-26)

Rachel Espinosa, Deputy General Manager introduced the report.

In response to some of the questions raised, officers gave the following responses:

- Need to ensure that borough officers were involved in the development of the joint municipal waste strategy, including the appointment of consultants, to ensure it aligned as much as possible with the constituent councils' own individual strategies.

- Timescales on how long the strategy would be were not agreed as yet, but needed to be sensible and also align to the individual borough's approach and wider issues such as the Government's net zero targets.
- If the government passed laws around food waste, then any strategy developed would need to reflect that.
- Officers would look at resources needed to deliver the work.
- Work on Cringle needed to run alongside developing the waste and procurement strategies, due to timeframes etc.

RESOLVED:

- 1) That Officers draw up draft tender documentation to engage Technical Advisors, with a view to the Authority approving it at its November 2022 meeting;
- 2) To review the resourcing requirements for the programme of work set out in the report and bring forward a paper with financial implications and recommendations to the Authority meeting in November 2022; and
- 3) To otherwise receive the report as information.

11. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act 1972, members of the public and the press be excluded from the meeting whilst **items 12, 13, 14 and 15 were** being considered because it was likely that exempt information as described in paragraphs 3 and 5 of Part I of Schedule 12A to the Act would be disclosed to them if they were present; and it is considered that, in all the circumstances of the case, the public interest in maintaining exemption outweighs the public interest in disclosing the information, given the fact that these papers and the presentation deal with ongoing negotiations and procurement terms.

CLOSE OF MEETING

The meeting ended at 9.25 pm

CHAIR

Date of Despatch: Date Not Specified

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