

**MINUTES (OPEN) OF THE MEETING OF THE WESTERN RIVERSIDE WASTE  
AUTHORITY (WRWA)**

**HELD ON THURSDAY 23 JUNE 2022 AT 7.00 PM**

**NOTE: These minutes are to be read in conjunction with the agenda papers relating to the meeting on Thursday 23 June 2022.**

**PRESENT**

<b>Hammersmith and Fulham Council</b>	<b>Councillor Wesley Harcourt</b>
	<b>Councillor Sharon Holder</b>
<b>Kensington and Chelsea Council</b>	<b>Councillor James Husband</b>
	<b>Councillor Will Pascall</b>
<b>Lambeth Council</b>	<b>Councillor Rezina Chowdhury</b>
	<b>Councillor Jackie Meldrum</b>
<b>Wandsworth Council</b>	<b>Councillor Judi Gasser</b>
	<b>Councillor Leonie Cooper</b>

**IN ATTENDANCE:**

<b>WRWA</b>	<b>Bayo Dosunmu – Clerk</b>
	<b>Chris Buss – Treasurer</b>
	<b>Mark Broxup – General Manager</b>
	<b>Rachel Espinosa – Deputy General Manager</b>
	<b>Katherine Burston – Deputy Treasurer</b>
	<b>Wayne Chandai – Deputy Clerk</b>

**APOLOGIES FOR ABSENCE**

Apologies for absence received from

**1. DECLARATION OF INTERESTS**

No pecuniary interests were declared at the meeting and Members were reminded to complete their Register of Interests and return to the Deputy Clerk.

**1(a) ELECTION OF CHAIR AND VICE CHAIR**

In the absence of the Chair, It was moved by Councillor Cooper, seconded by Councillor Chowdhury, and, with there being no other nominations:

RESOLVED unanimously that Councillor Meldrum be elected Chair for the election of the Deputy Chair.

It was moved by Councillor Holder, seconded by Councillor Gasser, and, with there being no other nominations:

RESOLVED unanimously that Councillor Chowdhury be elected Deputy Chair for Western Riverside Waste Authority for 2022/23.

Councillor Chowdhury then took the Chair for the election of Chair.

It was moved by Councillor Chowdhury, seconded by Councillor Meldrum, and, with there being no other nominations:

RESOLVED unanimously that Councillor Harcourt be elected Chair for Western Riverside Waste Authority for 2022/23.

**2. MINUTES OF THE MEETING OF THE AUTHORITY HELD ON 22ND JANUARY 2022 (OPEN AND RESTRICTED VERSIONS)**

**RESOLVED:**

That the open and restricted minutes of the last meeting held on 22<sup>nd</sup> January were agreed as a correct record of proceedings and that the open versions be approved as a public summary.

**3. MEMBER REPORT (PAPER NO. WRWA 22-08)**

**RESOLVED:**

To appoint the members, as suggested by each constituent council (as given below) to be the Authority representatives, and;

**Hammersmith & Fulham Council**

Councillor W. Harcourt and Councillor S. Holder

**Royal Borough Kensington and Chelsea Council**

Councillor J. Husband (Chairman 2021/22) and Councillor Will Pascall

**Lambeth Council**

Councillor R. Chowdhury and Councillor J. Meldrum

**Wandsworth Council**

Councillor J. Gasser and Councillor L. Cooper

During the course of council proceedings to answer questions on behalf of the Authority put by other Members of his/her Constituent Council in

Hammersmith & Fulham Council, Councillor W. Harcourt  
Lambeth Council Councillor, R Chowdhury  
Wandsworth Council, Councillor J. Gasser

**4. FORWARD PLAN (PAPER NO. WRWA 22-09)**

The paper was introduced by the General Manager, Mr. Broxup, and following points were noted:

- That meetings be held at other locations than just Wandsworth Town Hall be explored.
- That if possible papers be distributed up to three weeks ahead of the statutory deadline to allow Members to have proper consideration of the matters before them.

### **RESOLVED:**

- 1) To note the report
- 2) That the Governance Review be brought forward from September 2023.
- 3) That a Working Group be established to progress the Governance Review and a Terms of reference be presented to the meeting in September 2022.

## **5. OUTTURN REPORT (PAPER NO. WRWA 22-10)**

In response to some of the questions and comments raised, Mr. Buss advised the following:

- That with regard to 2023/24 that energy was being presold by Cory but Energy prices could drop down again and there could be a resultant significant increase in what the authority charged for waste disposal with a consequential increase in borough costs due to the embedding of the current high level of cost inflation.
- That there is a statutory default mechanism for charging for waste was as set out in regulation and linked to council tax base.

However, the Authority has an agreement with the four boroughs until 2024 and operate a pay as you throw arrangement With All other costs that the Authority charge charged as per the statutory default. Set out in statute. When that expires, the statutory default will apply unless all four boroughs and the authority agree otherwise.

### **RESOLVED:**

- 1) That the outturn position for 2021/22 (Table 1) be noted.
- 2) That the carryover of £331,000 unused budget on consultants into 2022/23 be approved
- 3) To note the transfer of £2,210,000 to a new Capital Reserve; and
- 4) To note the continued principle of the redemption of debt from reserves as far as practicable.

## **6. RISK STRATEGY (PAPER NO. WRWA 22-11)**

The paper was introduced by the Treasurer, Mr. Buss.

Members made the following comments and observations:

- The paper was clear and the risks were set out clearly and logical.
- Could combining some of the risks which were similar or related be combined.

**RESOLVED:**

That the Risk Register be noted

**7. ANNUAL REPORT (PAPER NO. WRWA 22-12)**

The Annual Report was introduced by the General Manager, Mr. Broxup. Members were pleased with the publication but welcomed the proposal that certain sections would be updated and revised in layout and style next year. Members also commented that the Annual Report was a good publication to use to help educate and increase exposure on the work of the Authority.

**RESOLVED:**

- 1) To approve the proposed new wording for the relevant sections of the Annual Report, as depicted in the Appendix to this report, and instruct officers to produce an updated version; and
- 2) To approve the intended approach on Freedom of Information and Politically Restricted Posts set out in this report.

**8. CONSULTATION (PAPER NO. WRWA 22-13)**

The paper was introduced by the General Manager, Mr. Broxup. He highlighted some of the consultations in the paper and confirmed that the responses had been sent to the Council's Technical Officers in advance of the meeting.

**RESOLVED:**

- 1) To endorse the response submitted to the consultation on reform of waste carrier, broker, dealer registration in England (attached as Appendix A);
- 2) To endorse the response to the consultation on the introduction of mandatory digital waste tracking (attached as Appendix B);
- 3) To approve the response to the consultation on Environmental Targets (attached as Appendix C);
- 4) To approve the response to the consultation on DIY waste charges and Booking Systems at household waste recycling centres (attached as Appendix D); and
- 5) To note rest of contents of the report

**9. GENERAL MANAGER'S REPORT (PAPER NO. WRWA 22-14)**

The paper was introduced by the General Manager, Mr. Broxup.

Members made the following points and observations

- Existing Members found the tours and presentations offered by the General Manager to be very useful and worthwhile doing.
- There were concerns on the Plastics campaign and the Authority's involvement with the contractor on this matter.
- Some work was needed on a more London Wide approach to communications on waste and also more needed to be done to engage with those locally.
- The Communications plan needed review and could not be agreed at this meeting.

In response to questions, Officers advised the following:

- The Authority and the constituent councils would wish to reduce their carbon impact. The Government is investing in projects in the north-east of England using pipelines to carry captured CO<sub>2</sub> to the coast and out to the North Sea for underground storage. Cory intends to ship, rather than pipe CO<sub>2</sub> to the North Sea via infrastructure in Norway. The General Manager agreed to provide examples of any industrial scale facilities currently operational.
- It was difficult to engage with individual Councils on communications campaigns but would continue to try and explore how this could be better.
- How food waste was dealt with needed to be progressed and even though a few years away, need to start planning now.

**RESOLVED:**

- 1) That the Clerk to write to the constituent councils to inform them that they no longer need to appoint councillors to the Western Riverside Environmental Fund, as described in paragraph 44 above.
- 2) That the draft Menopause Policy (attached as Appendix D to this report and described in paragraphs 47 to 49 above) be approved and the Clerk to distribute the Policy to all staff as soon as possible.
- 3) For Officers to organise the visit to the Energy from Waste (EfW) Facility at Belvedere, described in paragraph 53
- 4) For Officers to explore the potential for a joint communications campaign with constituent boroughs and report back to the September 2022 Committee Meeting.
- 5) To otherwise receive this report as information.

**10. AUDIT PLAN (PAPER NO. WRWA 22-15)**

The report was introduced by Mr. Buss who advised that the Authority had no issues in the last 5 years relating to the Audit or final accounts other than a technical issue regarding one off income.

**RESOLVED:**

- 1) That Members accept the level of materiality and misstatement outlined on page 6 of the plan.
- 2) To otherwise receive this report as information.

**EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That, under Section 100A(4) of the Local Government Act 1972, members of the public and the press be excluded from the meeting whilst **item 11** is being considered because it is likely that exempt information as described in paragraphs 3 and 5 of Part I of Schedule 12A to the Act would be disclosed to them if they were present; and it is considered that, in all the circumstances of the case, the public interest in maintaining exemption

outweighs the public interest in disclosing the information, given the fact that these papers and the presentation deal with ongoing negotiations and procurement terms.