

**WESTERN RIVERSIDE WASTE AUTHORITY
(VERSION B)**

NOTE: These minutes are to be read in conjunction with the agenda papers relating to the meeting on 17th July 2018.

Minutes of the meeting of the Western Riverside Waste Authority held at the Town Hall (Room 140), Wandsworth High Street, SW18 on 17th July 2018 at 7pm.

PRESENT

- Hammersmith & Fulham Council** – Councillor W. Harcourt
– Councillor D. Morton
- Kensington and Chelsea Council** – Councillor J. Husband (Chairman)
– Councillor M. Palmer
- Lambeth Council** – Councillor M. Clark
- Wandsworth Council** – Councillor J. Cook (Deputy Chairman)
– Councillor G. Senior

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Holland.

DECLARATIONS OF INTEREST

There were no declarations of interest.

ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN

On item 1, Councillor Cook (having taken the Chair as Deputy Chairman in the absence of a Chairman) called for nominations to the post of Chairman. Councillor Senior proposed Councillor Husband, and the nomination was seconded by Councillor Palmer.

There being no other nominations, Councillor Cook declared Councillor Husband to have been duly elected as Chairman of the Authority.

Councillor Husband then took the Chair and called for nominations to the post of Deputy Chairman. Councillor Palmer proposed Councillor Cook and the nomination was seconded by Councillor Senior. There being no other nominations, the Chairman declared Councillor Cook to have been duly elected as Deputy Chairman of the Authority.

The Deputy Chairman, on behalf of the Authority, thanked Councillor Warrick for his contributions and commitment over the past few years, and wished him well for the future.

MINUTES

On item 2 it was –

RESOLVED - That version B (open summary) of the minutes of the Authority held on 6th February 2018 be confirmed and signed as a correct record.

REVIEW OF THE AUTHORITY'S GOVERNANCE ARRANGEMENTS AND PUBLICATION OF THE ANNUAL GOVERNANCE STATEMENT FOR 2017/18 (PAPER NO. WRWA 853).

The Treasurer introduced the report. Following discussion, it was

RESOLVED to approve the proposed Annual Governance Statement for 2017/18 for signature and publication with the Authority's accounts for 2017/18.

AUDITED ACCOUNTS FOR 2017/18 (PAPER NO. WRWA 854).

The Treasurer introduced the report. Joanne Lees, auditor from KPMG, was in attendance for this item. Ms Lees thanked officers for their efficiency in preparing the accounts. The Treasurer thanked the Deputy Treasurer and everyone who had assisted her in undertaking the work. Following discussion, it was

RESOLVED to:

- (a) note the report from KPMG relating to the Accounts for 2017/18 (Appendix B);
- (b) authorise the Treasurer to sign the Letter of Representation (Appendix C);
- (c) approve the Authority's Statement of Accounts (Appendix A); and
- (d) otherwise receive this report for information.

OUTTURN POSITION FOR 2017/18 (PAPER NO. WRWA 855).

The Treasurer introduced the report. The Treasurer advised that the net position for Operating expenditure (direct tonnage charges to boroughs) is a surplus of £3.2 million in part due to the annual rebate from RRRL in relation to 'Triad payments'. The Treasurer further advised that the surplus should be held in the General Reserve and used to redeem loans that become due in the future.

In response to questions, the General Manager advised that the volume of tonnage delivered to the CA site varies because of seasonal factors. In relation to Table 2 of the report following a question about higher tonnage at Lambeth– Outturn Tonnage for 2017/2018 – the General Manager advised that of the four Constituent Councils, Lambeth alone had a separate site for recycling household waste, which could be attracting increased tonnage. It was up to the Constituent Councils to determine

whether they wished to have such a system in place. Following further discussion, it was

RESOLVED to note the:

- a) outturn position for 2017/18 (Table 1); and
- b) continued principle of the redemption of debt as far as practicable.

GENERAL MANAGER'S REPORT (PAPER NO. WRWA 856)

The Deputy General Manager introduced the report. A presentation was received from Mr Steven Bates of Envirocomms on "Creative Concepts". Following the presentation, it was agreed to delegate authority to the General Manager in consultation with the Chairman to approve the final concepts and work streams to enable the communications campaign to launch in autumn 2018.

The Deputy General Manager highlighted Cory's request that the Authority and the constituent councils stop collecting aerosol cans in the comingled recycling stream, due to a number of flash explosions that have taken place in MRF's in the United Kingdom in the last few years.

The Deputy General Manager sought approval for the introduction of a second food waste collection pilot in the north of Kensington and Chelsea as detailed in paragraphs 43 to 48 of the report.

In response to a question from Councillor Palmer concerning what happens to English waste policy when we are no longer subject to European regulations, the General Manager advised that it is a matter for Michael Gove, Secretary of State for Environment, Food and Rural Affairs.

Following further discussion, it was

RESOLVED to:

- a) agree to Cory's request to stop collecting aerosols in the comingled recycling stream and revise all of the communications material to reflect this decision;
- b) delegate authority to the General Manager in consultation with the Chairman to approve the final concepts and work streams to enable the communications campaign to launch in autumn 2018;
- c) to approve the introduction of a second food waste collection pilot in the North of Kensington and Chelsea, as detailed in paragraphs 46 to 49 of this report;
- d) ratify the response, described in paragraphs 88 to 91 above and attached as Appendix E to this report, which was submitted by officers in response to the call for evidence by HM Treasury on "Tackling the Plastics Problem";

- e) note the actions, described in paragraphs 92 to 100 above, taken by officers to comply with the GDPR, and to ratify the Data Privacy Policy attached as Appendix F to this report; and
- f) otherwise receive this report as information.

REVIEW OF THE AUTHORITY'S RISK MANAGEMENT STRATEGY (PAPER NO. WRWA 857)

The Treasurer introduced the report. Following discussion, it was

RESOLVED to note the Risk Register set out in the Appendix to the report.

ANNUAL REPORT (PAPER NO. WRWA 858)

The General Manager introduced the report. Following discussion, it was

RESOLVED to

- a) approve the proposed new wording for the relevant sections of the Annual Report, as depicted in the Appendix to this report, and instruct officers to produce an updated version; and
- b. approve the intended approach on Freedom of Information and Politically Restricted Posts set out in this report.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED -

That, under Section 100A(4) of the Local Government Act 1972, members of the public and the press be excluded from the meeting whilst the exempt minutes and items 10 & 11 (Paper No. WRWA 859 and Paper No. WRWA 860) are being considered because exempt information, as described in paragraphs 3 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972, is likely to be disclosed.

MINUTES

On item 2 it was **RESOLVED** - That Version A (the closed version) of the minutes of the Authority held on 6th February 2018 be confirmed and signed as a correct record.

VARIOUS MATTERS ASSOCIATED WITH THE WASTE MANAGEMENT SERVICES CONTRACT (PAPER NO. WRWA 859).

Following discussion, it was then

RESOLVED to approve the recommendations in paragraph 52 of the report.

VARIOUS MATTERS ASSOCIATED WITH THE AUTHORITY'S TRANSFER STATION AT CRINGLE DOCK (PAPER NO. WRWA 860)

Following discussion, it was then

RESOLVED to approve the recommendations in paragraph 55 of the report.

The meeting ended at 8.30 p.m.